

Student's Name Parent's Name Start Date Today's Date

Harris & Tucker School / After School Enrichment / Kids TV Academy /
Inspired Communities Inc.

Quality Childcare Services

Since 1970

412 Newhall Street* Hamden, CT. 06517

Office: 203.787.5087 / Fax: 203.752.1022

Email: harristucker412@gmail.com * HarrisandTuckerPreschool.org

Inspired Communities Inc. 324 Shelton Ave. New Haven, CT 06511

inspiredcommunitessinc@gmail.com * inspiredcommunitiesinc.org * 203-787-5087

Please Check All That Apply

Harris & Tucker Preschool ___ Toddler ___ Infant ___

Harris and Tucker Preschool, 7:00am – 5:30 Monday – Thursday: 7:00am – 4:00pm on Fridays
(Infant/Toddlers Small World) 7:30-5:00 (I/T) 7:30-4:00pm on Fridays

Before School Morning Service: ___

Morning service: 6:30 to Bus Pickup ___

Homework Club: ___

Afternoon service: Bus drop off to 5:30pm ___

Kids TV / Inspired Communities Inc. (School Year Vacations): ___

Winter/Spring Vacation (circle all that apply) 8:30am to 3:00pm

Kids TV / Inspired Communities Inc: _____

Summer (grades K-6): 7:30am to 7:00pm

Pre and Post service is available for School age during the summer ___

6:30am – 9:00am __

3:00 pm – 5:30pm (4:00pm on Fridays) __

Counselor In Training Program (CIT): _____

Summer (ages 13 & 14) help with summer camp while learning employment skills

Put your faith—and child—in Harris & Tucker's hands. We do more than promise, we guarantee it...

Medication & Allergies Emergency Form

Please print

Child's Name: _____ Sex: male / female

Address: _____

Phone number: home _____ work _____ e-mail _____

Date of birth _____ Age _____

Grade _____

Social Security No. _____

Father's Name/ Address / Phone number _____

Mother's Name/ Address / Phone number _____

Does your child have any medical problems and or allergies: Yes or No _____?

If yes please explain: _____

Emergency contacts Name & Person(s) authorized to pick up child / Address / Phone numbers
(Please give 2 names)

Please provide all medical forms: Physical, Immunizations forms and other medical forms

Parent / Guardian Signature _____ Date _____

Emergency Medical Care Waiver

In the event that my child _____ becomes ill or sustains injury as to require emergency medical care. I, Hereby give my consent to those in charge to provide such treatment through a licensed clinic, hospital, or physician. I understand that I shall assume financial responsibility for all illness and injuries.

Parent / Guardian Signature

Date

Child's Physician _____

Address _____

City / State / Zip code _____

Phone Number _____

Dentist _____

Address _____

City / State / Zip code _____

Phone Number _____

Hospital preference _____

Field Trip Waiver

I hereby give consent to **Harris & Tucker Preschool / After School Enrichment / Kids TV Academy** to take my child

_____ on all program field trips. I understand that I shall be informed in advance of such scheduled events.

Parents / Guardian Signature

Date

Please note:

- * Some trips may require a fee.
- * Some trips will require a snack and a sack lunch.
- * No glass bottles, please!

Behavior Rules & Regulations Agreement Form

Because this is a specialty program behavior problems will not be tolerated. If your child continues to demonstrate that he or she cannot follow the rules the student will be warned with a call to parents. Then the student will be asked to leave the program.

- * Listening is a must
- * Fighting will not be tolerated.
- * Respect for others is a must; making fun of other student will not be tolerated.
 - * Rude comments to any peers or staff members will not be tolerated.
- * Possession of Guns, Drugs or Illicit conduct will result in immediate expulsion and a call to the police.
 - * All other basic common sense rules apply within parent handbook.

You will be warned One (1) time. on the second time you will be asked to leave the program.

Student Signature

Date

Parent / Guardian Signature

Permission Agreement

A. I/we grant permission for my child to use all of the play equipment and participate in all of the activities of Above Businesses, unless exceptions are noted here.

B. I/we grant permission for my child to leave the programs premises under the supervision of a staff member for neighborhood walks or for field trips. Please note: Some trips may require a fee, snack and a sack lunch. Please, no glass bottles.

C. I/we grant permission for my child to be included in evaluations and pictures connected with Kids TV.

D. I hereby grant permission for the staff to take whatever steps may be necessary to obtain emergency medical care if warranted. These steps may include, but are not limited to the following:

1. Administer first aid.
2. Attempt to contact a parent or guardian.
3. Attempt to contact the child's physician.
4. Attempt to contact the parent through any of the persons listed on the emergency information card completed for the Center. (Note: it is the parent's responsibility to keep this card up to date.)
5. If we cannot contact the parent or the child's physician, we will do any or all of the following:
 - a. Call another physician.
 - b. Call an ambulance.
 - c. Have the child taken to an emergency hospital in the company of a staff member; staff vehicle; program vehicle.
6. Any expenses incurred must be paid by the child's family.

E. Above Businesses will not be responsible for anything that may happen as a result of false information given at the time of enrollment.

F. Above Businesses will not assume responsibility for a child who has not been signed in when he/she arrives for the day.

Signed _____ Date _____

(Parent or legal guardian)

Harris & Tucker School / After School Enrichment / Kids TV / Inspired Communities Inc.

Release Form

This form gives Harris & Tucker Preschool / After School Enrichment / Kids TV

Academy permission to Videotape, photograph, webcast and or any form of media

of your Child, _____ (name or child), while participating at

Harris & Tucker Preschool / After School Enrichment / Kids TV / Inspired Communities
Inc., Photos,

Videotape, CD'S, DVD'S, Webcast and any other form of media, will be used for

Class, Airing on Public TV, Educational use,

and Promotional and Advertising for said programs.

Parents will be responsible for cost of any Costumes, Photo's, Videotapes, CD'S,

DVD'S, and reproduction cost.

No compensation will be paid for Photo's, Videotapes, CD'S, DVD'S alike. If said

Programs should receive compensation for your child's Photo, Videotape, CD'S,

DVD'S, Webcast etc., and or work, your child will be paid accordingly, minus any

fees or charges, and a management fee of 25%.

Parents Signature _____

Date _____

Swimming Pool / Sprinklers Form

My child _____ (name of child) has my permission to

Please check one line

1) Get wet with sprinklers _____

2) Swim in the big pool 4feet and up _____

_____ Parent name (please print)

_____ Parent signature

_____ Date

Today's Date: _____

Student Name: _____ Parent Name _____

Schedule of Contracted Hours

Monday From: _____ To _____

Tuesday From: _____ To _____

Wednesday From: _____ To _____

Thursday From: _____ To _____

Friday From: _____ To 4:00pm

Your weekly fee is _____

Start Date of Program _____ Withdrawal Date _____

Reason for withdrawal _____

Please note:

- ✓ *Weekly Fee is due on each Monday of the current week or the first Monday of the Month.*
- ✓ *There is a non-refundable \$100.00 Registration Fee*
- ✓ *There is a \$50.00 per day per child late fee*
- ✓ *Return check fee is \$50.00*
- ✓ *Children left 30 mins. Past Closing without notification may result in DCF and the police being notified.*

I agree to comply with the policies and financial arrangements described in the orientation. My obligations and the center expectations have been personally reviewed with me. I acknowledge that I am responsible for payments on behalf of:

(Child's full name)

Parent or guardian

Signature: _____ Date: _____

Harris and Tucker Representative

Signature: _____ Date: _____

Check list of Items needed for your child: (sa) = school age

- ✓ Blanket
- ✓ Change of clothing (label everything) Change clothing according to seasons (sa)
- ✓ Copy of Health Card (sa)
- ✓ Copy of Social Security Card (sa)
- ✓ Copy of Birth certificate (sa)
- ✓ Immunization form (sa)
- ✓ Lunch (Hot or Cold)
- ✓ Lunch box
- ✓ Medical forms (sa)
- ✓ Medications (sa)
- ✓ Physical form (sa)
- ✓ Pillow (optional)

Things to keep in mind:

- Your child must come for orientation tour before he or she can be enrolled into Harris & Tucker School.
- Your child must have all medical forms and application in place before he/she can start.
- All New Parents must attend a new parent orientation meeting.

Important items to know

- Email: HarrisandTucker@aol.com
- Hours of Operation: M-Thurs 7:00-5:30 / Fridays till 4pm
- If your number changes we should be the first to know
- Our phone number 203.787-5087
- Preschool Director: Kim C. Harris
- Website www.HarrisandTuckerSchool.org

WHAT TO BRING TO THE CENTER

Summer:

Please provide:

Swim suits

Small towel

Sunscreen with a SPF protection of 15 or more (Permission form needed)

Insect repellent containing DEET (Permission form needed)

Water shoes

Extra change of clothes

- Wear sneakers to day care. Sandals and especially flip flops are not safe footwear because they do not provide a covered toe and are not safe for running when outside. Crocs should have closed toes and a back.
- Provide “closed toed” water shoes for water play. These are the best type of water shoe as the child can run and climb more easily and the wood chips will not get into the sides of the shoe.
- T-shirts, hats, light long sleeved shirts and light pants provide a little better sun coverage than tank tops and short shorts.
- Parents should apply sunscreen to their children each morning before coming to school. Please consult your pediatrician about the use of sunscreen for your child.
- Each child should have an individual bottle of sunscreen with a UVA or UVB protection of SPF 15 or higher (labeled with the child’s name) brought to the center for the teachers to apply before going outside. You will be asked to sign for authorization for staff to apply sunscreen.